

**ICI ENVIRONMENTAL COMPLIANCE
PEER AUDIT TRAINING SCHEDULE**

Taylor University

Upland, IN

June 4-6, 2008

Tentative - as of May30, 2008 (We anticipate small changes as the schedule evolves)

Tuesday, June 3, 2008

Room Registration Bergwall Hall 3:00 pm to 6:00 pm

Informal Opening Dinner: 6:30 pm- 8:00 PM (Alspaugh Room of the Dining Commons)

Training Registration at Reception from 6:30 pm to 7:00 pm (Alspaugh Room)

DAY 1 – June 4, 2008

- 7:00 – 7:30 **BREAKFAST** – Hodson Dining Commons
- 7:30 – 8:20 **REGISTRATION** – Nussbaum Science Center Lobby
(Tea and coffee provided in Lobby of Nussbaum between lecture halls)
- 8:20 – 8:30 **INTRODUCTION** – ICI and Taylor University Representatives; HRP and Peers
(Nussbaum Science Center – Room 123)
- 8:30 – 8:45 **MODULE 1: EPA’s Audit Policy and Summary of Compliance Agreements**
(Nussbaum Science Center – Room 123)
- 8:45 – 9:00 **MODULE 2: Role of the Auditor** – Overview of tasks to be accomplished and signing of
confidentiality statements
- 9:00 – 10:00 **MODULE 3: Overview of Regulatory Programs** – RCRA, FIFRA, TSCA, SWDA
(Nussbaum Science Center – Room 123)
- 10:00 – 10:30 **BREAK** (Tea, coffee and snacks provided in Lobby of Nussbaum between lecture halls)
- 10:30 – 11:30 **MODULE 3: Overview of Regulatory Programs** – CWA, CAA, EPCRA/CERCLA
(Nussbaum Science Center – Room 123)
- 11:30 – 11:45 **MODULE 4: Differences in State Regulations versus EPA**
(Nussbaum Science Center – Room 123)
- 11:45 – 1:00 **LUNCH** – Hodson Dining Commons (Food line open 12:00-12:30)
- 1:00 – 1:30 **MODULE 5: Biology Labs and Stock Room**
(Nussbaum Science Center – Room 123)
- 1:30 – 2:00 **MODULE 6: Physics Labs and Stock Room**
(Nussbaum Science Center – Room 123)
- 2:00 – 2:30 **MODULE 7: Chemistry Labs and Stock Room**
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- 2:30 – 3:00 **BREAK** (Snacks in Lobby of Nussbaum, between lecture halls)



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DAY 1 – June 4, 2008 (cont.)

- 3:00 – 5:00 **FIELD TRIPS** (rotate or transfer every 30 minutes)
Team 1 – Biology
Team 2 – Physics
Team 3 – Chemistry
Team 4 – Module 19: Documents Review
- 5:00 –5:20 Summary Review of Field Trips
- 6:00 **DINNER** (on your own)
A great time to experience Ivanhoe's for local food and 101 shakes and sundaes



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DAY 2 – June 5, 2008

- 7:00 – 7:30 **BREAKFAST LINE OPEN** – Hodson Dining Commons
- 8:00 – 8:30 **MODULE 8: Arts (Sculpture, Ceramics, Painting, etc.)**
(Nussbaum Science Center – Room 123)
- 8:30 – 9:00 **MODULE 9: Theatre and Photography**
(Nussbaum Science Center – Room 123)
- 9:00 – 9:30 **MODULE 10: Mechanical Rooms (Elevators, Generators, Transformers)/Power Plant**
(Nussbaum Science Center – Room 123)
- 9:30 – 10:00 **MODULE 11: Software/Data Collection Review**
(Nussbaum Science Center – Room 123)
- 10:00 – 10:15 **BREAK** (Tea, coffee and snacks provided in Lobby of Nussbaum)
- 10:15 – 12:15 **FIELD TRIPS** (rotate or transfer every 30 minutes)
Team 1 – Mechanical Room
Team 2 – Sculpture, Ceramics
Team 3 – Painting, Photography & Metal Working
Team 4 – Theatre
- 12:20 –1:15 **LUNCH** – Hodson Dining Commons (breakout groups: Science/Facilities/Admin & Arts)
- 1:15 – 1:40 **MODULE 12: Physical Plant (Carpentry, Electrical, Plumbing, Painting, Transportation)**
(Nussbaum Science Center – Room 123)
- 1:40 – 2:00 **MODULE 13: Athletics Center**
(Nussbaum Science Center – Room 123)
- 2:00- 2:25 **MODULE 14: Boneyard and Solid Management Area**
(Nussbaum Science Center – Room 123)
- 2:25 – 2:45 **BREAK** (Snacks in Lobby of Nussbaum)
- 2:45 – 4:45 **FIELD AND SOFTWARE EXERCISE TRIPS** (rotate or transfer every 30 minutes)
Team 1 – Software Exercise (Room 122)
Team 2 – Software Exercise (Room 121)
Team 3 – Facilities (Solid Waste & Motor Pool)
Team 4 – Athletics
- 4:45 – 5:15 **SUMMARY OF FIELD TRIPS & LOGISTICS**
- 5:45 – 8:00 **DINNER LINE OPEN (5:45 to 6:15)**– Hodson Dining Commons (Look for signs where to sit
as group)



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DAY 3 – June 6, 2008

7:00 – 7:30	LINE OPEN FOR BREAKFAST – Hodson Dining Commons
7:00 –8:00	CHECK OUT OF ROOMS AT BERGWELL (Please remove your belongings before the morning sessions start)
8:00 – 8:20	MODULE 15: Food Services
8:20 – 8:40	MODULE 16: Nursing, Dental, and Medical
8:40 – 9:15	MODULE 17: Agricultural/Equine
9:15 – 9:30	BREAK (snacks in Lobby of Nussbaum)
9:30 – 12:30	Conducting Audits in the Field (Mock) – (rotate or transfer every 45 minutes) Team 1 – Chemistry Stock Room led by HRP Team Member Team 2 – Mechanical Room led by HRP Team Member Team 3 – Sculpture & Ceramics led by HRP Team Member Team 4 – Painting & Printmaking led by HRP Team Member
12:30 – 1:10	LUNCH LINE OPEN- Hodson Dining Commons
1:30 – 1:50	MODULE 18: Other Environmental Concerns
1:50 – 2:20	MODULE 20: Preparing for the Next Step: Environmental Management Systems
2:20 – 3:00	TENTATIVE AUDIT SCHEDULES AND AUDIT TEAM ASSIGNMENTS (Sign ups)
3:00 – 3:30	WRAP UP: “Training to Completion” “List of 10 Action Items before Your Audit”
3:30-3:50	EVALUATIONS AND CERTIFICATES

